



Bibliothèque publique de
Clarence-Rockland
Public Library

Policy Type: **Operational**
Policy Title: **Fees Other than Circulation**
Policy Number: **OP-13**

Policy Approval: 2014-09-23
Policy Revision: 2019-06-18
Policy Review: 2020-06-18

The Clarence-Rockland Public Library can charge fees for matters which are excluded from the **Public Libraries Act**. R.S.O. 1990, c. P44.

1. The Board sets fees to compensate for staff time and material expenses when offering services and products, other than those prescribed in the Library's **OP-12 Client Services**.
2. These services and products and their related fees are also excluded from the prescribed list established by Regulation 976 of the **Public Libraries Act**. R.S.O. 1990, c. P44.
3. Fees are charged to members and non-members alike.
4. Certain fees are established for services and products which are continuously offered. See Appendix A.
5. The Library can elect to charge for special events in order to recover some of the cost of mounting the event or to raise funds. For such events, any and all fees will be determined prior to the announcement of the event and clearly stated in the event's promotion.
6. Personal information when collected will be subject to the Clarence-Rockland Public Library **OP-01 Confidentiality & the Protection of Privacy**.

Related Documents:

Regulation 976 of the **Public Library Act** R.S.O. 1990, c. P44
Clarence-Rockland Public Library. **OP-01 - Confidentiality & the Protection of Privacy**
Clarence-Rockland Public Library. **OP-12 – Client Services**

Eng

Appendixes

Appendix A – Fees.

Type	Fee
Meeting Room Rental – Program Room	\$15.00/hour
Meeting Room Rental - CoLab	\$30.00/hour
Photocopier – B&W – copy, print from public terminal – per page	\$0.15
Photocopier – Colour – copy, print from public terminal – per page	\$0.50
Request under the Freedom of Information Act	\$5.00
Exam invigilator / Proctoring	\$25.00
Pocket Books	\$1.00 ea or 6 for \$5.00
All other Books	\$2.00 ea or 6 for \$10.00
DVDs	\$1.00 ea or 6 for \$5.00

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